pcvita
SOFTWARE

PCVITA Express Migrator for SharePoint
(Exchange Public Folder)
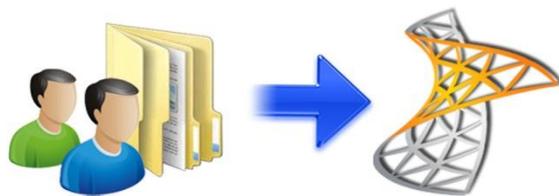
User Guide

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Chapter -1

What is Express Migrator for Exchange Public Folder to SharePoint?

PCVITA Express Migrator for SharePoint (Exchange Public Folder) software enables a bulk migration of Microsoft Exchange Mails, Contacts, Calendars and Documents content into Microsoft SharePoint Server. The software is flexible and simple to accomplish in instant.

Migration Supported

- ✓ Microsoft Exchange Mails migration
- ✓ Microsoft Exchange Contacts migration
- ✓ Microsoft Exchange Calendar migration
- ✓ Microsoft Exchange Documents migration

The Prominent Features

- ✓ Support SharePoint 2007/2010 server version
- ✓ Migrate both files and folder in batch to SharePoint Document Library
- ✓ Migrate items in Exchange Server Public Folder to SharePoint Document Library
- ✓ Maintain the folder/ directory in hierarchical order
- ✓ Maintain the Meta information of the associated files and folders as of Create-on, Modified-on, Subject, cc and Sender
- ✓ Maintain permissions associated files and folders
- ✓ Filter based migration on various attributes such content type, dates and year
- ✓ Allow to add additional Meta information with individual file
- ✓ Handles restricted special characters in the most configurable manner
- ✓ Provide reports and appropriate error detection mechanism
- ✓ Support for Microsoft BPOS/Office 365/ SharePoint On Premise

Prerequisite

Minimum Processor Speed	Intel 1.2 GHz Processor
Memory (RAM)	1GB
Disk Space	5MB free space for installation
Operating System support	*One of the following:* ✓ Windows XP, Windows Vista, Windows 7 ✓ Windows 2003 Server ✓ Windows 2008 Server
Microsoft SharePoint Server	*One of the following:* ✓ Microsoft SharePoint 2007 ✓ Microsoft SharePoint 2010
Additional Software	Microsoft .NET Framework 2.0
Internet Connection (For BPOS/Office 365 services)	Persistent internet connectivity between the migration local machine and SharePoint Online Server for BPOS/Office 365 services.

Chapter -2
Start the Installation process

The steps of installation are simple and short. Before install make sure that the software installer is not corrupted. To open, double click the installer of PCVITA Express Migrator for Exchange Public Folder to SharePoint installer. Click on next button to proceed.

License agreements

You must read the software license agreement. Accept the license agreement? Check the button (I accept the agreements) and proceed next.

Location and setup types

The installer offers a default destination directory where PCVITA Express Migrator for Exchange Public Folder to SharePoint be installed. Accept it or define one. It is highly recommended to use the default path.
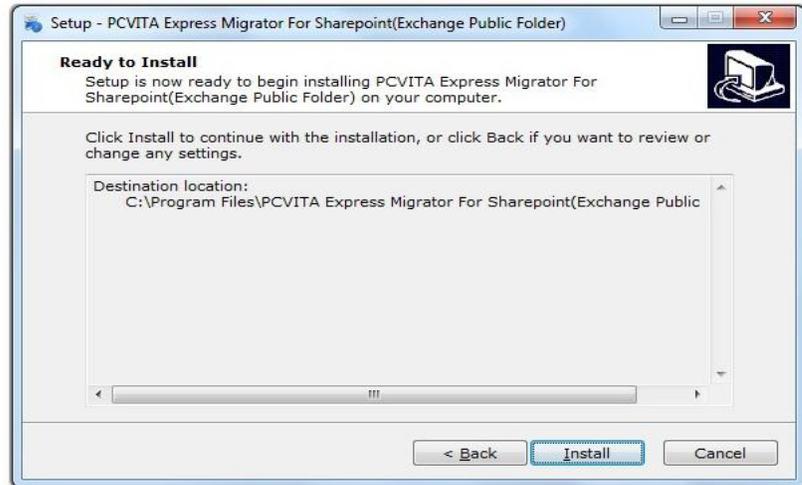

Click on next. In this window, the wizard will offer a default location where to create a shortcuts folder in a start menu folder. Accept it or define a new one. To proceed, click on next.
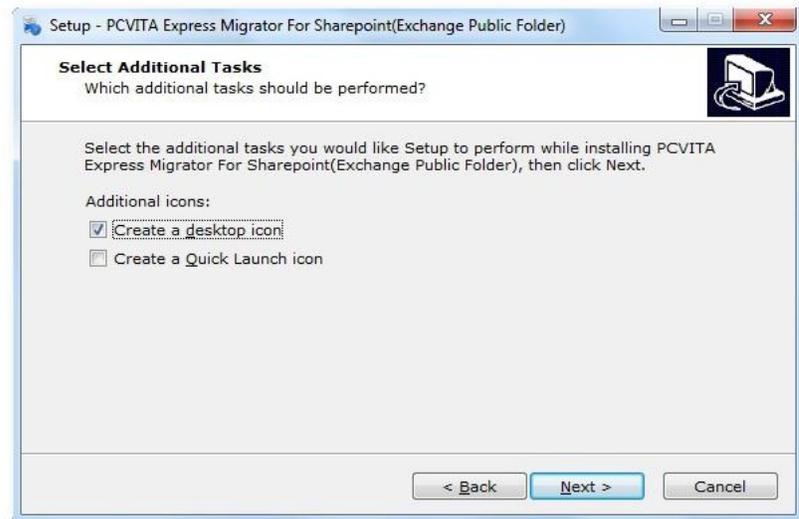
Finish the Installation and Launch

The above snapshot has two options for shortcuts creation and quick launch icon. Here in this wizard, click on "Install" to finish the installation.

Here in the last step, click on Finish to starts lunch the application, PCVITA Express Migrator for SharePoint (Exchange Public Folder).

Registration or Activation

For demo users, the PCVITA Express Migrator for Exchange Public Folder to SharePoint has a constraint of 500MB file system and attributes migration to SharePoint server in bulk. To ask for the full version or activation, you must click *Activation* or *Buy now* option in the navigation pane.
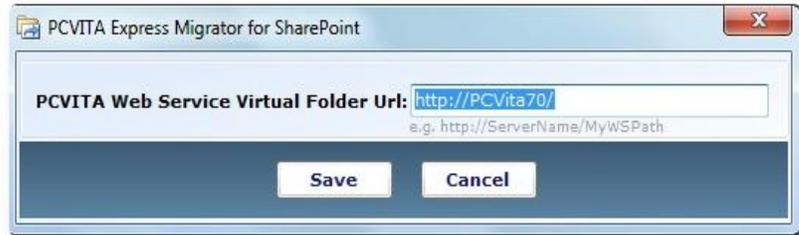

Once you get the full version installed in your system, updating is simpler, just the need of click and go. Again, once you close the application, you will be invited to PCVITA Express Migrator for Exchange Public Folder to SharePoint website for new updates and new release information

Chapter -3

Setting and Configuration

To set a default web service path, go to setting menu, select configuration. Enter your web service path, click on save.

Provide your valid SharePoint Server URL to set as a default path.
Click **Save**, continue the next

PCVITA Express Migrator for SharePoint

PCVITA Web Service Virtual Folder Url: http://PCVita70/

e.g. http://ServerName/MyWSPath

Save   Cancel

Similarly, to replace a special characters click on configuration and replace the specific character by entering the permitted character. By default, the software set underscore (_) for mapping. To finish, click on save button.

Character Mapping

PCVITA Express Migrator for SharePoint (Exchange Public Folder) utility can map multiple special characters.

Significantly, by default the software will map the entire special character by underscore (_)

Replace Double Quotes (") With:	_
Replace Hash (#) With:	_
Replace Percent Sign (%) With:	_
Replace Ampersand (&) With:	_
Replace Asterisk (*) With:	_
Replace Colon (:) With:	_
Replace Less Than Sign (<) With:	_
Replace Greater Than Sign (>) With:	_
Replace Question Mark (?) With:	_
Replace Opening Braces ({) With:	_
Replace Pipe (|) With:	_
Replace Closing Braces (}) With:	_
Replace Tilde (~) With:	_
Replace Back Slash (\) With:	_
Replace Forward Slash (/) With:	_
Replace Extra Periods (.) With:	_
Replace Control Characters With:	_
Replace Blank File Name With:	Untitled

Save   Cancel

Entering a Job Details

You must enter the job name and description about the job to exempt for future complexity and restraints. Click next.

Fill the detail Information

- Title of the Job and

- A brief description about the Job or task

(Note: A job is a logical name along with description; represent a set of files and folder to be migrate into a particular destination Microsoft SharePoint Document Library)

Select Public Folder

You must provide your Exchange Server Name to start login with your Exchange Server.

Enter your Exchange Server Name in the given field or space provided to **login**.

Secondly, provide your User Name and Exchange Server Version (2003, 2007 & 2010) in the "**Login to Exchange Server Login Box"**

To start authenticate your Exchange Public Folder permission, you must provide the valid User Name and Exchange Version (2003, 2007 and 2010)

Click on, **Connect** button to login
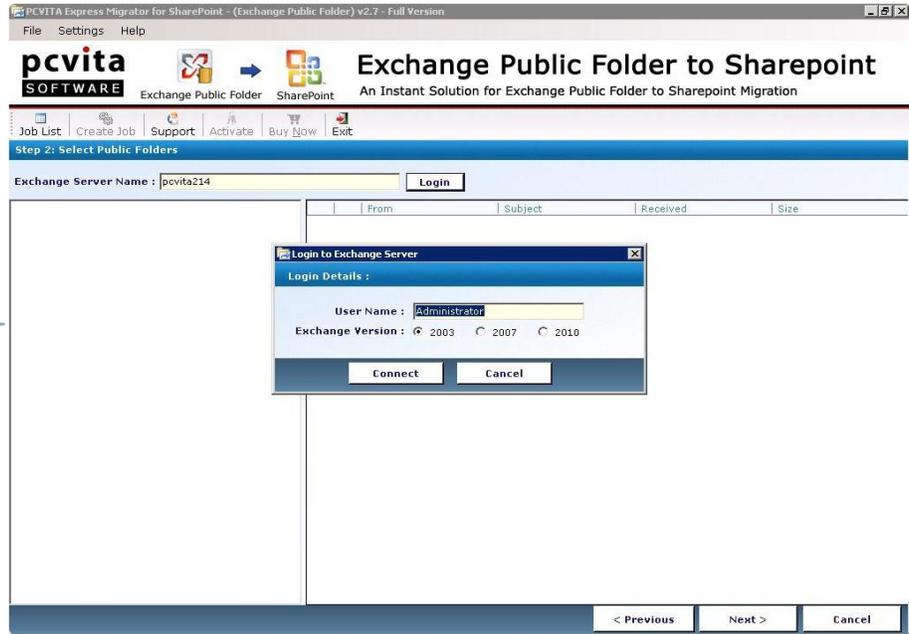
Once, the connection is done you can start **View** and **Check Mark** the specific Public Folders or Jobs to be migrated in Microsoft SharePoint Server.

Once logged in, select your desire folder on the left panel. As given in the snapshot.
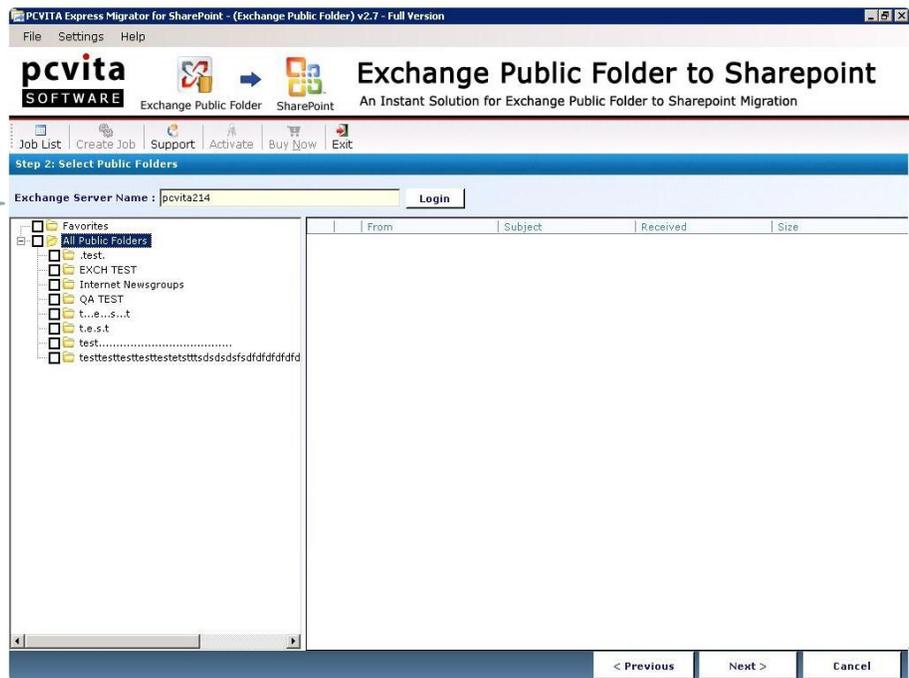
The above figure, display the Public Folder and Sub Folder exist in the Exchange Server. To proceed the subsequent migration steps, click on **Next button.**

How to Apply Filters
There are two ways of filtration:

1**.** *Attributes Filters:*
By default, the software already checked the options Overwrite existing file, Maintain Folder Hierarchy and Create a Root Folder in a SharePoint Server Document Library. Besides, check the option Maintain Dates to maintain the migration date. Though, Microsoft SharePoint has a limitation of 50MB size migrate able. Check the option Maximum File Size (MB) flexibly or your desire size.

- Can filter file by attributes,
- Filter by date specific date (Created, Modified or edit)
- Also filter by specific size (MB)

Seamlessly, single or multiple filter File by its extension.
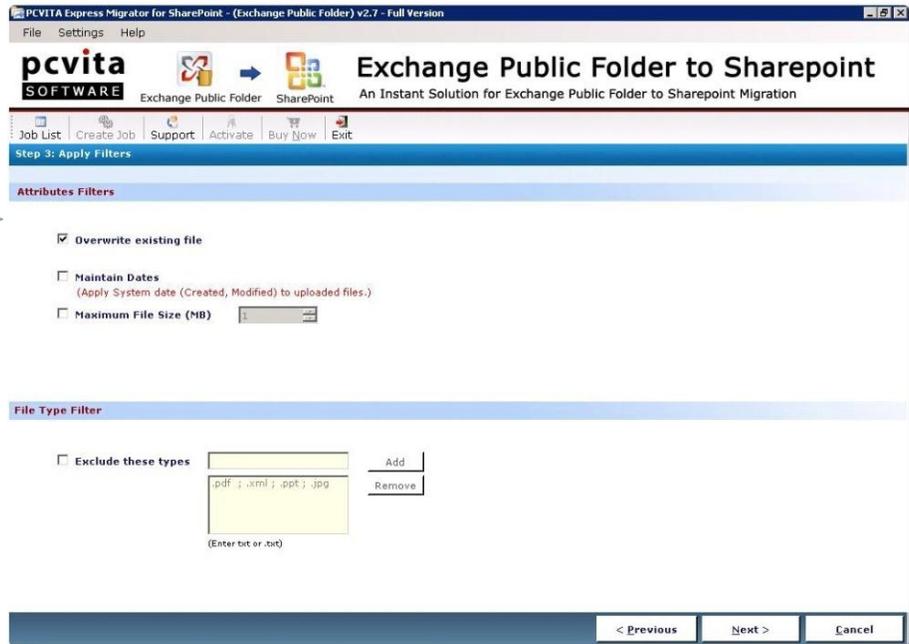
2. *File Type Filter:*
Start chuck out the unwanted file extension by adding them into the blank field. Since, by default Microsoft SharePoint server sustains certain file extension. Thus, could eventually result data replication and error.

Select SharePoint destination location
Prior before the "**Start Migration**" process, you must first provide the destination SharePoint URL.

Enter your target URL, click **Go** for server authentication
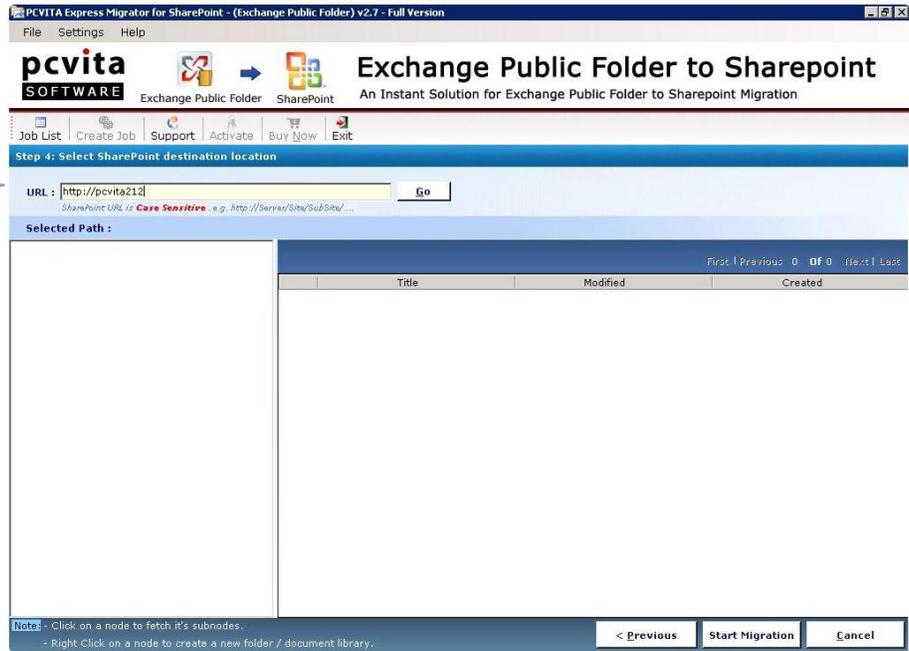
Click on **Go** button to fill your account information (i.e. User Name and Password). Finally, Click on **Login** to view the selected destination in your SharePoint server.

Starts authenticate your Exchange Server by login with your User Name and Password in the provided field.
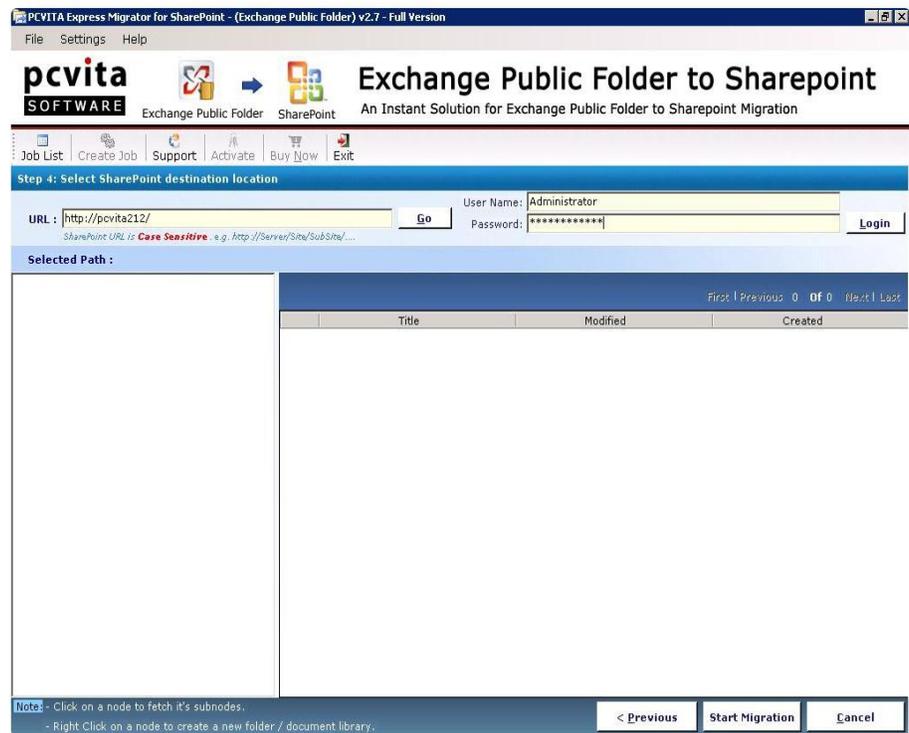
Prior to the **Migration Process**, make sure that you have selected the right directory for the migration job.

Once logged in, select your target Node where your entire Exchange Public Folder be migrated.
Click "Start Migration" button to start the migration process
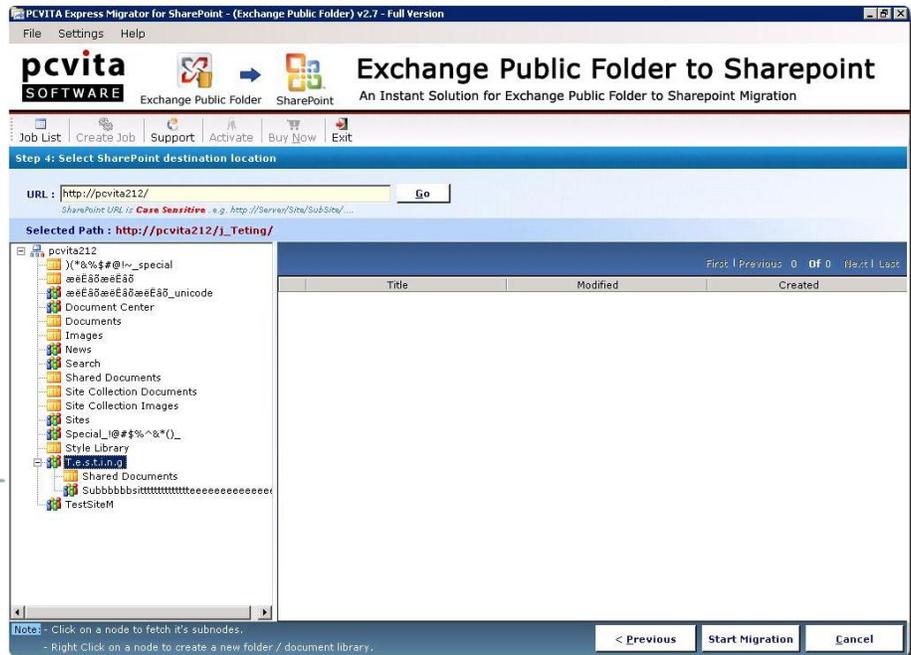
Current Status
Here, the **Current Status** displays the following information functionality
Target SharePoint Location, Job Name, Job Status, Total Number of Files, Total File Processed, Number of Errors

Significantly, the software enables the current operations and its information in detail
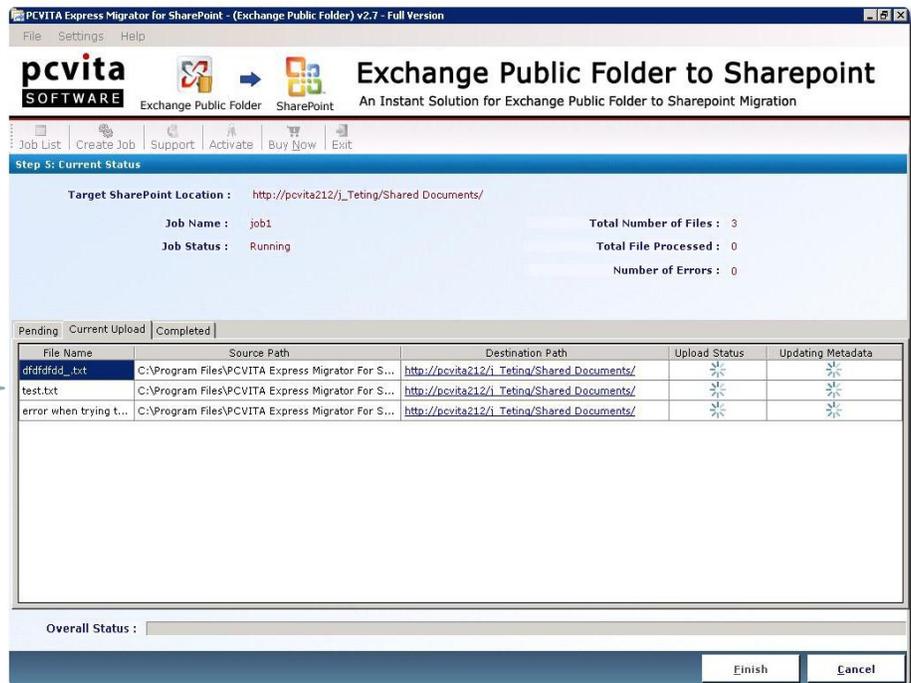
Interestingly, you can view the migration processes in the table pane. Including three table tabs i.e. Pending, Current Upload further include(File Name, Source Path, Destination Path, Upload Status and Uploading Metadata) and Completed.

More importantly, you can start check the entire migration status, whether the jobs has been done successfully or not in the detailed pane

Click **Finish** for the last wizard
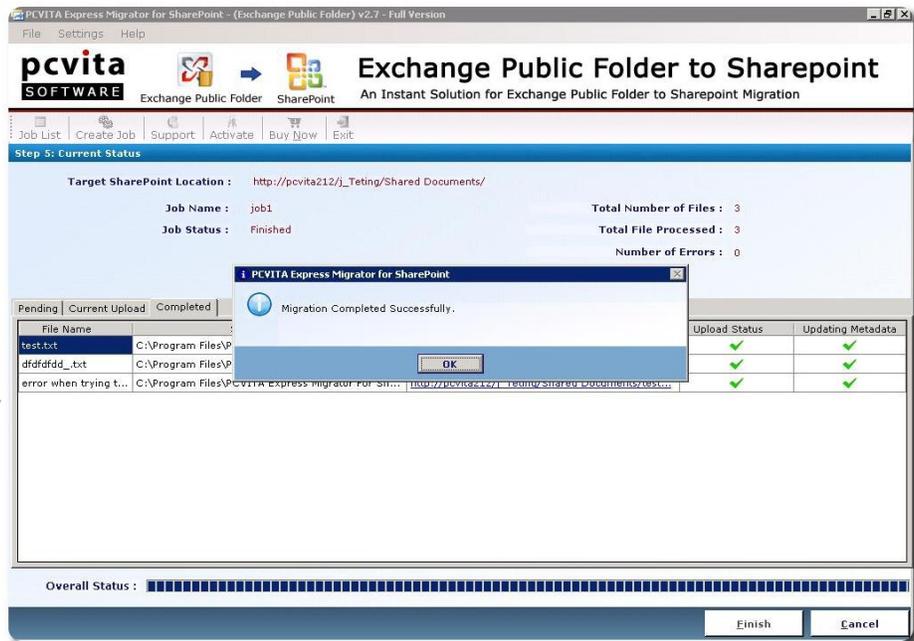
The **Migration Completed Successfully Message Box** will pops out. Once, the migration process is done. To Exit, click on Finish. Innovatively, you can save time by searching the Migrated Folder(s). Besides, you can check all the attributes of the specific migrated folder and status in the information pane.

Here is the last wizard, where the entire list of jobs for Content Migration is listed and its attributes.
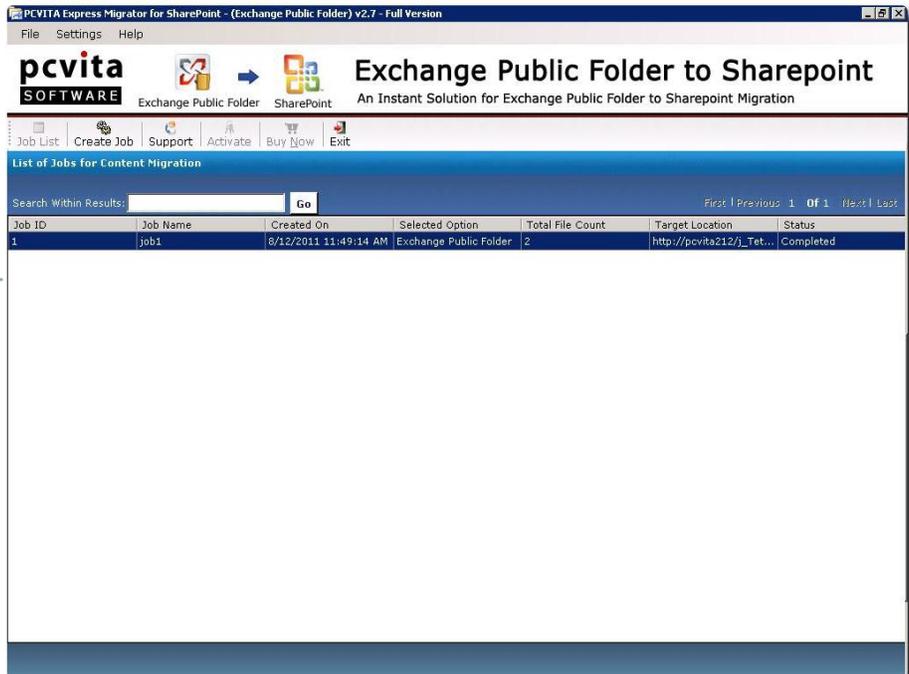
Chapter -4

Quit or Exit
To quit the application, go to File Menu → Exit → Ok.
Or, you can quit the application, go to → system tray → right click the icon → and click Exit.

Chapter- 5

Conclusion

For the bottom line, you might have been cited to start Exchange Public Folder to SharePoint Server migration for several significant features, though Microsoft SharePoint Server Online Storage Services become the most innovative platform to starts elevate one's enterprise company. More than thousands of Enterprise Company has started deploying on SharePoint Server Services. So, of the contrary, moving the entire legacy from one platform to a higher version is crucial, though it is lively requires for the present enterprise solution. Yet, Microsoft SharePoint 2010 Server would be the most reliable and interoperability for live connectivity and work platform.

"Migrate to secure, be the best choice as of now" though, crucial is your enterprise communication system, file and documents. Besides, to start leveraging your enterprise productivity solution, a firm solution is essential? Less getting into several solutions, PCVITA Express Migrator for Exchange Public Folder to SharePoint is an integrated utility that flawlessly, migrate the entire Exchange Public Folder(s) securely in bulk. Besides, get an assistance over 24/7 online chat support by developers and technical expert as well.